## Office of The Principal, Rajeev Gandhi Govt. P.G. College Ambikapur, Surguja (C.G.)

Ph.No.- 07774-230921, 9425257192, Email-rgpg.apur1960@gmail.com, www.rgpgcapur.in

No. 120-B..../Est/2023

Ambikapur, Date: 08/05/2023

## **Grievences redressal policy**

The Grievences redressal policy of the institution in constituted as follows:

- 01. Receipt of grievances in secret box.
- 02. Grievances complaint can be provided in a secret box or in person at office.
- 03. Analysis of grievances discussing with victim.
- 04. Copy of charges to the accused employee.
- 05. Consideration of grievances without bias.
- 06. Employees involved should be kept update.
- 07. Adoption of corrective measures.
- 08. Extensive enquiring be conducted at appeal and redressal be ensured.
- 09. All the record be kept intact.
- 10. The grievances committee will meet at every fortnight or as required to resolve the issue and will maintain the record of action taken.

(Dr. Rijwan Ulla)

PRINCIPAL

R.G. Govt. P.G. College Ambikapur Dist. Surguja (C.G.)

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No. 120-A.../Est/2023

Ambikapur, Date: 08/05/2023

## **Constitution of Grievances Redressal Committee**

The grievances redressal committee of the College is Constituted as follows to redress the grievances received in due course of time.

- 01. Dr. S.K. Shrivastava, Co-ordinator
- 02. Smt. Saroj Tirkey, Member
- 03. Dr. R.K. Jaiswal, Member
- 04. Dr. A.K. Sinha, Member
- 05. Dr. Vijay Laxmi Shashti

(Dr. Rijwan Ulla) PRINCIPAL

R.G. Govt. P.G. College Ambikapur Dist. Surguja (C.G.)

No. 120-8..../Est/2023

Ambikapur, Date: 08/05/2027

Copy to:-

01. The person concerned for information and execution.

R.G. Govt. P.G. College Ambikapur Dist. Surguja (C.G.)

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